

**Schedule 12 - Dentists**

**DENTIST CLASSES 1 - 3**

**GROUP DESCRIPTION**

**Definition**

The work of positions in this stream involves the application of professional dental knowledge and experience in the clinical examination, diagnosis and treatment of dental diseases. It includes the development and co-ordination of the dental aspects of dental services and assistance in such work. It also includes the general management of dental institutions or services.

**Qualifications**

A person in this stream must:

- possess qualifications which will admit him/her to a degree of Bachelor of Dental Surgery or Bachelor of Dental Science of a university, being a degree recognised by the Board as a degree which enables him/her to discharge efficiently the duties of his/her office; or
- have other qualifications which, in the opinion of the Board, are appropriate for the efficient discharge of the duties of his/her office.

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**DENTIST CLASS 1**

**WORK LEVEL DESCRIPTION**

**Definition**

Under general direction of higher level professional dental staff, performs professional dental work requiring independent selection of dental procedures for the examination, investigation and treatment of patients and the exercise of individual judgement and initiative in arriving at a diagnosis and in undertaking subsequent case management.

**Features**

This level includes the dentist acquiring experience in the practice of his/her profession and the dentist with considerable experience in all phases of dental work appropriate to the level.

**Typical Duties**

The duties listed below are typical of this work level.

- conduct dental examination and investigation of patients;
- make diagnoses and undertake treatment; and
- refer, in accordance with departmental directives, the more difficult cases to a Dentist of higher level or to a Dental Specialist.

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**DENTIST CLASS 2**

**WORK LEVEL DESCRIPTION**

**Definition**

Within established policies and general directives, plans, directs and co-ordinates professional dental activities within a geographical region of a Territory.

OR

Within established policies and general directives, performs the more difficult professional dental work requiring independent selection of higher level dental procedures.

OR

Under limited direction, assists in the development and co-ordination of the dental aspects of the Australian School Dental Service.

**Typical Duties**

The duties listed below are typical of this work level.

- Plan, direct and co-ordinate the dental service, other than specialist dental services, in a geographical region of a Territory.
- Diagnose and treat the more difficult cases and, as necessary, refer cases to a Dental Specialist.
- Assist in the development and co-ordination of the dental aspects of the Australian School Dental Service, including:
  - evaluating the clinical effectiveness of the Australian School Dental Service;
  - overseeing the development and implementation of programs for training Dental Therapists; and
  - overseeing the development and implementation of programs for the dental care of physically and mentally handicapped children.
- Liaise with relevant authorities in States or Territories with the aim of achieving co-ordinated programs for dental health education and preventive dental care.
- Advise the Australian Dental Services Advisory Committee and its sub-committees, the Dental Health Committee of the National Health and Medical Research Council and other Australian Government Departments on routine matters concerning dental health.

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**DENTIST CLASS 3**

**WORK LEVEL GUIDELINES**

**Definition**

Within approved policies, plans and directs the dental service of a Territory, develops and recommends policies, makes decisions on the more important professional matters involving settled policies, and assumes management responsibilities for the group under his/her control.

OR

Within approved policies, develops and co-ordinates the dental aspects of the Australian School Dental Service.

**Features**

At this level the professional dentist is required to make final decisions on more important issues and provide high level technical information to higher management.

Extensive consultation at top level with relevant authorities in States or Territories, other authorities, organisations and bodies is a dominant element.

**Typical Duties**

The duties listed below are typical of this work level.

- Plan and direct the dental service in a Territory, including:
  - ensuring systematic observance of uniform standards throughout the Territory; and
  - planning and deciding the allocation of subordinate staff.
- Participate in co-operative projects with other professions.
- Develop and co-ordinate the dental aspects of the Australian School Dental Service, including:
  - negotiating operational and training programs with relevant authorities in States or Territories;
  - developing and directing a continuing program to evaluate the clinical effectiveness of the Australian School Dental Service; and
  - developing policy recommendations.

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**DENTAL ASSISTANT  
STREAM/WORK LEVEL DESCRIPTION**

**Definition**

Under supervision of the Dentist, prepares and attends patients for dental treatment.

**Essential Duties**

All of the duties listed below are essential for all positions in this work level.

- Prepare patients for treatment.
- Prepare filling materials.
- Sterilise instruments and clean equipment, etc.
- Maintain clinical records of dental treatment.