



ACT
Government

Chief Minister and Cabinet

ACT FREEDOM OF INFORMATION (FOI) ACT 1989 – REQUEST FORM

Post to: The FOI Coordinator	or fax to: 02 620 75886
Chief Minister and Cabinet Directorate	or deliver to: Level 2, Canberra Nara Centre
GPO Box 158	1 Constitution Ave
CANBERRA ACT 2601	CANBERRA ACT
Ph: (02) 620 50238	

Name of applicant:	Address
_____	_____
Telephone: (work) _____	_____
(home) _____	_____
(mobile) _____	_____

I would like to access the following document/s:

(if there is insufficient space please attach a separate sheet of paper)

I would like:

To inspect these documents

A copy of these documents sent to the above address

NB: There is no application fee for an FOI request under this Act.

Processing charges may be levied for work in excess of 10 hours processing time and/or 200 A4 photocopies. Applicants will be informed if processing charges are to be imposed, and will be provided with a statement setting out the basis on which the charge is calculated. Applicants may seek a total or partial remission of the charge they are liable to pay.

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Signature: _____ **Date:** _____